



## UNIVERSITY OF HYDERABAD

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Ref: UH/F&A/2024-25/

Date:28.10.2024

To

All the University Pensioners/Family Pensioners

Dear Sir/Madam,

**Sub: - Life Certificate/& No Re-Marriage Certificate for drawing pension-reg.**

As you know, **Pensioners** have to submit a Life certificate and **family pensioners** have to submit a Life Certificate cum no Re-Marriage Certificate in November of each year to enable this office to pay their pension/family pension uninterruptedly. Hence, all the UoH pensioners/family pensioners are requested to submit the Digital Life Certificate (DLC) **on or after 1<sup>st</sup> November** through the **Aadhar Enabled Digital Life Certificate "Jeevan Pramaan"** Portal#.

As a part of the Digitalization move, as you are all aware, the University is registered under the 'Jeevan Pramaan Portal' to facilitate the pensioners to **submit a hassle-free 'Digital Life Certificate (DLC) from any place in India**. For details, please visit the website **<https://jeevanpramaan.gov.in/>**. You can find the location of service centres near your place of stay through the website **<https://jeevanpramaan.gov.in/locatecentre/locate>**

**Life certificate can be submitted in the following ways:**

- 1) As was done earlier, The University is arranging the Jeevan Pramaan facility at the Pay Bills Section, F&A.
- 2) Through any post office or a Post office App '**Postinfo**' by requesting door services at nominal charges
- 3) **Through the Jeevan Pramaan Mobile App from your Mobile [ face recognition APP ]**

*(Steps for submission of Life certificate through your mobile are attached)*

**# The Essential Points to be noted while submitting a Digital Life Certificate (DLC) :**

- While submitting a Life Certificate, the **"University Of Hyderabad"** should be chosen from the drop-down list where the system seeks information about the **Sanctioning Authority, Disbursing Agency and Agency.** **(all three should be selected as 'University of Hyderabad)**
- **PPO:** Please feed your PID number (if your pensioner id is 1234, then you need to type as PID1234)
- **Enter Account No.:** Give Your SBI account Number in which your pension is credited

**#Pension would be released for Valid DLCs reflected in the UOH'S Jeevan Pramaan Account. Invalid life certificates wouldn't be considered when releasing the pension. Hence, please submit your DLC on time to avoid delay/stopping the pension. (For self-verification of submitted, please check "(University of Hyderabad)" or # UOHYD at downside of the life certificate)**

It is also requested to go through the income tax circular dated 01/05/2024, placed on the UOH website. One has to opt for either the existing tax rate system (Option-A), where exemptions & deductions are allowed to claim OR the New tax regime (Option-B), where the rates are lower, but there are no exemptions or deductions. As per the IT Act, the University considers option "B" (New Tax Regime) as the default option if no option is exercised. Further, it may be noted that the Income Tax liability for Family Pensioners is vested with them. Hence, the University is not recovering any TDS from this current financial year.

All the pensioners/family pensioners are requested to link their Aadhar to their PAN. Otherwise, the tax would be recovered per the Income Tax Act at the highest slab- 31.2%, without allowing any deductions/threshold limit, as the TDS portal shows inactive PANs and demands a higher tax. Aadhar linking to PAN may be done on priority, i.e., on or before **20/11/2024**, to avoid the deduction of TDS at higher rates. Once deducted, no refund of excess TDS is feasible.

**This is requested to be circulated widely among UOH pensioners / UOH Pensioner's Group.**

Thanking you,

Yours sincerely,

  
Joint Registrar (Pay Bills)