


University of Hyderabad

Guidelines for utilizing IoE Professional Development Fund

1. Expenditure for purchase of goods and engaging other services:
 - To attend conferences (Registration, per diem, travel and accommodation)
 - To pay registration / membership to professional societies
 - TA/DA, Registration with official visits in connection with the projects (self & students), Travel related expenses (self & students) for attending domestic / international conferences (airfare, registration charges, visa fee, accommodation charges, Pe diem etc.,)
 - Article publication / cover page charges of the research publications
 - To purchase minor equipment including computers, laptops, printers and related accessories, servicing and repair of laboratory equipment and related expenses
 - Purchase of Books / Journals pertaining to their discipline
 - Stationery / Laboratory Chemicals / Consumables / Glassware required for the day to day research work
 - Purchase of office / lab furniture
 - Up-gradation of existing equipment
 - To purchase databases and computational software relevant to their projects
 - Payment to short-term research assistants including M.Sc., Ph.D. Students, Ph.D. students awaiting viva-voce examination etc.,
 - Payment towards technical help / assistance rendered in the project / lab work by Non-NET Ph.D. Scholars (not more than Rs. 7,000/- per month)
 - Engaging temporary staff following University guidelines
 - Expenses incurred (travel, hospitality) for the visits of eminent academicians / external experts, research collaborators or their students.
 - Payment of telephone expenses / conveyance related to projects
2. Conditions
 - The faculty members may incur expenditure on all the items except the payment towards engaging short term research assistants as per the delegation of Financial Powers laid down under the UHPP and also following purchase procedures stipulated under the GFRs 2017 as amended from time to time.
 - Specific approval in respect of international travel, registration, accommodation and Per-diem for attending conferences abroad by faculty members and research scholars shall be obtained from the Vice-Chancellor.


H/1/21
DR (IoE Cell, F&A)

- The Guidelines issued by the University vide Notification No. UH/R&D/2017/521 and 522 respectively dated 16-11-2017 shall be followed in order to maintain transparency and uniformity.
- The fund / balance available shall be carried forward to next financial year and it shall not lapse.


11/1/21

DR (IOEQII, F&A)