Budget Head:

Dept/School:

UNIVERSITY OF HYDERABAD

Ref: UH/PHY/DST-SERB/NSRG/2018/ Dt.28-03-2018

To

The Chief Manager

State Bank of India

International Banking Division

Hyderabad – 500 095

Dear Sir,

 Sub: Wire Transfer for USD 2,185.00 in favour of *M/s.***Newport**

 **Corporation, Spectra Physics Laser Division, 13635, Peterson Way,**

 **Santa Clara, CA, 95054, USA – Reg.**

 \*\*\*\*\*

This is to request you to kindly make payment through Wire Transfer for an amount of ***USD 2,185.00*** (US Dollars two thousand one hundred and eighty five only)for purchase of Millennia Vs PR (S/NE1872) Power Supply Board from M/s. **Newport Corporation, Spectra Physics Laser Division, 13635, Peterson Way, Santa Clara, CA, 95054, USA.**

 In this connection, we enclose herewith the following documents.

1. A1 Form duly filled in and Application for issue of FTT
2. Purchase Order 03. Invoice 04. Airway Bill 05. Delivery Note 06. Bill of Entry

We are importing this Scientific Equipment against freely importable under non-negative list of Import and Export Policy 2011-2016. This may be indicated on the all documents.

The cost amount equivalent to USD 2,185-00 and bank charges may be debited to SBI A/c.No.10187980570 and the Debit Advice may please be sent to us.

Thanking you,

Yours faithfully,

FINANCE OFFICER.

|  |  |  |
| --- | --- | --- |
| HCU_logo |  UNIVERSITY OF HYDERABAD  *Dr.C.R.Rao Road, Gachibowli*  P.O. Central University, Hyderabad – 500 046. Phone.: +91-40-23132200 Fax: +91-40-23010370  |  |

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