



## UNIVERSITY OF HYDERABAD

PAY BILLS SECTION, FINANCE & ACCOUNTS,  
ADMINISTRATION BUILDING, GACHIBOWLI, Hyd-500046.  
Phone No. : 23132208, [paybills@uohyd.ac.in](mailto:paybills@uohyd.ac.in)

Ref: UH/F&A/PB/Life Cert./Pension/2019-20/

Date: 14.10.2019

To

All the Pensioners/Family Pensioners of University of Hyderabad.

Dear Sir/Madam,

**Sub: - Life Certificate/& No Re-Marriage Certificate for drawing pension-Reg.**

\*\*\*

As you are aware it is mandatory for the Pensioners to submit Life certificate and Family Pensioners to submit Life Certificate & No Re-Marriage Certificate in November of every year for regulating pension/family pension. Hence, all the Pensioners/family pensioners are therefore requested to submit relevant certificate(s) duly certified by a Gazetted Officer on or after 1<sup>st</sup> November 2019 and send them to reach this office on or before 22<sup>nd</sup> November, 2019. Such certificates received after 22<sup>nd</sup> November, 2019 will be processed in subsequent month.

It is to bring to your information that the University has registered with 'Jeevan Pramaan Portal'. Therefore, you may submit your certificate online through said web portal by using the client application on any PC/mobile/tablet. For details, please visit website <https://jeevanpramaan.gov.in/>. You can find location of service centres nearby your location through the website <https://jeevanpramaan.gov.in/locator> OR by sending an SMS: JPL pin code number to 7738299899. The 'Pensioners Forum' has also been requested to arrange the facilities in their office at University. Alternatively you may also obtain certificate format from Pay Bills Unit of F&A.

It is also informed that particulars of savings qualified for Income Tax Exemption under Chapter VI A of Income Tax Act may be furnished along with duly signed copies of savings/sufficient proof to this office, in order to accord exemption of Income Tax and the tax assessment will be done accordingly and Tax will be deducted from the pension amount. No separate communication will be made in this regard.

Pensioners who are working as Consultants/Guest faculty in the University of Hyderabad need to declare their gross income as re-employed pensioner towards assessment and tax. (Should show in a separate sheet with Full details duly signed).

Please do mention your address, E-mail & Mobile number on the life certificate to update our records.

Thanking you

Yours faithfully,

Deputy Registrar (Pay Bills)

Encl: i). Life Certificate.

15/10/19

**UNIVERSITY OF HYDERABAD**  
**BILL FOR PENSION**

PID NO. \_\_\_\_\_

Dated: \_\_\_\_\_

Mob. No. \_\_\_\_\_

Address: \_\_\_\_\_

Name of the Pensioner / Family Pensioner: \_\_\_\_\_

P.P.O. No. \_\_\_\_\_ Dt. \_\_\_\_\_

Pension for the Month of \_\_\_\_\_.

**Non-Employment Certificate: (to be furnished every month)**

I declare that I have not been serving in any capacity either in a Government Department / Office/ Company/ Organisation/Corporation, Autonomous body or Society of Central or State Govt. / Union Territory or Local Fund during the period of this claim.

Amount in words: \_\_\_\_\_ only)



Signature of Pensioner / Family Pensioner  
(Affix revenue stamp)

Pay Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_

\_\_\_\_\_ only) to Sri / Smt. \_\_\_\_\_

W/o. or S/o. or D/o \_\_\_\_\_

Dealing Assistant

Section Officer

Asst. Registrar / Dy. Registrar  
(Pay Bills)

Received Cheque No. \_\_\_\_\_ dt. \_\_\_\_\_ for

Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only)

towards pension/ arrears of pension for the month of / period of \_\_\_\_\_

Signature of Pensioner / Family Pensioner

**LIFE CERTIFICATE**  
(Certificate to be furnished during November)

Certified that I have seen the pensioner Sri/Smt. \_\_\_\_\_  
\_\_\_\_\_ S/o or W/o or D/o \_\_\_\_\_  
\_\_\_\_\_ and that he/she is alive on this date and  
the bill has been signed by him.

Station:

Name:

Date:

Designation:  
(To be signed by Gazetted Officer with stamp)

**NO MARRIAGE CERTIFICATE**

(Certificate to be furnished during November every year  
and to be signed by two gazetted officers)

I hereby declare that I am not married and that I have not been married during the  
year.

Signature of Pensioner / Family Pensioner

Date:

We certify to the best of our knowledge and belief that the above declaration is correct.

Station:

Signature:

Date:

Designation:

Station:

Signature:

Date:

Designation: