



हैदराबाद विश्वविद्यालय  
UNIVERSITY OF HYDERABAD

Office of the Registrar  
Central Procurement Unit

No UH/CPU/2023/ 757

Date: 28-03-2023.

**NOTIFICATION**

Sub:- Amendments to University of Hyderabad Policy for procurement of Goods and Services (UHPP) – Reg.

Ref:- 1) Notification No. UH/REG/IAO/2019/1493, dt. 9-9-2019.  
2) Vice-Chancellor's orders dt. 27-3-2023.

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This is to inform to all the stake holders of the University fraternity that the competent authority vide reference 2<sup>nd</sup> cited has accorded approval to the under mentioned amendments to the existing UHPP notification issued vide reference 1<sup>st</sup> cited above. These amendments will come into force w.e.f. 1<sup>st</sup> April, 2023 onwards (i.e. financial year 2023-24).

S. No.	Existing UHPP Clause	Amendment
1	Delegation of Financial Powers	The existing financial limit imposed for purchase proposals pre-check by Internal Audit Office has been increased from Rs. 2.5 lakhs to Rs. 5.0 lakhs. This will apply to all types of procurements (manual/GeM/CPPP).
2	Negotiations with bidder : Presence of F&A representative	Negotiations with bidder may be taken up by the School purchase committee including Dean for the purchases up to Rs. 5 lakhs, wherever felt necessary. Above the value of Rs. 5 lakhs, inclusion of Finance Officer or his nominee should be invariably considered.
3	Presence of FO/IAO/their nominees in the Purchase Committee, Tender Opening Committee, Technical Bid Evaluation Committee, Financial Bid Evaluation Committee.	The limit for presence of FO/IAO/their nominees has been increased from Rs. 2.5 Lakhs to Rs. 5 Lakhs. Hence, FO & IAO or their nominees are required for the purchase proposals of above Rs. 5 lakhs.
4	Notice Inviting Tender (NIT) Vetting by IAO	In case of purchases, where value exceeds Rs.5 lakhs vetting of the Notice Inviting Tender (NIT) by IAO is required. NIT should invariably include the proof of budget availability.

- **It was also resolved to include in UHPP**

For a GeM tender (i.e for above Rs 5 Lakhs Value) if any bidder(s) is/are rejected on technical grounds by the evaluation committee or by the bid issuing authority, then the same purchase shall invariably be checked by IAO for procedural compliance before finalization of bid.

- **Permission of Air Travel by faculty**

-As per entitlements, the tickets to be purchased as per Ministry of Finance, Department of Expenditure, Govt. of India O.Ms issued in Lr No. 19024/03/2021-E-IV dated 13-12-2021 and Lr No 19024/03/2021-E-IV dated 16-605-2022.

**Budget sanction by F&A**

- All NIT, purchase proposals, requests to VC should be invariably accompanied by the budget sanction order copy and the statement of balance budget available from FAMOUS portal login.

  
29-3-23  
REGISTRAR

To

- 1) The Director, CC/CNF with a request to circulate to all the users to their email addresses.
- 2) The Webmaster, UOH with a request to upload the same on UH website for wide circulation/publicity.